

The Miniature Society of Cincinnati is pleased to present our
45th Annual Dollhouse Miniatures Show & Sale
Friday, June 7th & Saturday, June 8th, 2024



15 January 2024

Dear Miniatures Dealer,

You are cordially invited to participate in our highly anticipated 45th Annual Dollhouse Miniatures Show & Sale sponsored by the Miniature Society of Cincinnati. We're sure you're going to love our venue, the Heritage Presbyterian Church, which is conveniently located north of Cincinnati in Mason, Ohio. The building is handicapped accessible and ground level with ample free parking.

COVID-19 Preemptive Measures

As the world is still dealing with strains of COVID-19, we have been actively monitoring developments and guidelines for events such as ours. While still subject to change by June, here is what we know as of this writing:

Heritage Presbyterian Church adheres to all CDC health protocols. Six-foot social distancing and face masks are not required. Of course, you are welcome to wear your mask to continue to protect yourself. We'll let you know if there are any changes when we email your Dealer Packets prior to the Show.

What this means for us is to be prepared. Bring your face masks, just in case, and your own hand sanitizer and any other sanitizing products you desire to keep at your table (we are not able to provide that for you). If you are running a fever or feeling ill, please take a COVID test before exposing everyone else.

About the MSC Show & Sale

Our Miniature Society of Cincinnati Shows are well known for friendly hospitality. We strive to provide a profitable event for our Dealers, exceptional exhibits that will inspire creativity (and hopefully, shopping!) in all who attend, and numerous door prizes for that element of surprise. With an established record and centrally located in the Midwest, our Dealers and attendees hail from numerous surrounding states.

Held in a large gymnasium, you can bring your merchandise directly from an access drive and sidewalk into the salesroom floor. We encourage you to bring your own cart (we will not have carts available). Note that during actual Show hours, we ask that you park your vehicle further away from the building to allow guest parking close to the entrance.

MSC is a not-for-profit organization, affiliated with the National Association of Miniature Enthusiasts (NAME).



The room is bright and well-lit. Electricity (if requested), chairs, and a highly-visible pole sign are provided at no cost. You may reserve up to three tables, which are 8 feet long by 30 inches deep, with 1.5- to 2-inch thick molded plastic tops. You are asked to provide your own fire-retardant, floor-length table covers. The salesroom floor is a wooden basketball court, so you may want to bring an anti-fatigue mat or small carpet. Security is provided during Show hours by local police officers. The building is locked after hours. More specifics will be emailed in your Dealer Packet prior to check-in.

We will be offering an optional box lunch on Saturday only (see Lunch Order form and include payment with your table fee). Or, you may bring your lunch or request delivery from local food emporia through Grubhub, DoorDash, or the like.

Hours

Setup is early Friday afternoon. You must be ready to open for business at 4 PM Friday afternoon. And you must be packed up and out no later than 6 PM Saturday evening.

Friday

| | |
|-------------------------------|---------------------------|
| Dealers Setup & Exhibit Setup | 1:00 PM to 4:00 PM |
| SHOW OPEN TO PUBLIC | 4:00 PM to 7:00 PM |

Saturday

| | |
|----------------------------|----------------------------|
| Dealers Early Entry | 9:00 AM to 10:00 AM |
| SHOW OPEN TO PUBLIC | 10:00 AM to 4:00 PM |
| Dealers Pack Up | 4:00 PM to 6:00 PM |

~ Important: We MUST be out no later than 6:00 PM ~

Application Process

You'll notice on the Application that our table fees are **\$115 per table** and you may reserve **up to three tables**. HOWEVER, if you submit your contract and payment in FULL by February 29, 2024, you are eligible for an Early Bird Special of just \$100 per table, still a limit of up to three tables.

Fill out and sign the **Application** on page 5. **Please include your email address** so that we can confirm that we received it, and also include your **mobile phone number** in case we need to contact you while you are en route. We need to know if you require **electrical service** at your table(s) because we cannot supply it to everyone (and it may affect your table placement). Check the box if you are ordering box lunches for Saturday and fill out the **Lunch Order** form. New this year is the **Vendor Spotlight** form. Complete it if you would like to be featured on MSC social media leading up to our 2024 Show & Sale (be sure to follow up by emailing digital photos).

Write a check or money order for the total amount, made payable to: **THE MINIATURE SOCIETY OF CINCINNATI**

Send the Application, Lunch Order, and Vendor Spotlight forms to: **MSC Show & Sale, P.O. Box 43503, Cincinnati, OH 45243**

It's important to send your Application as soon as possible, and definitely have it **postmarked no later than May 1, 2024**. If we sell out (as we have done for the past five Shows), your name will be added to our waitlist in the order your Application is received, to be contacted in case of cancellations.

Cancellation policy: MSC will issue a 90% refund if cancellation request is received in writing by May 1, 2024. No refunds will be issued after May 1, 2024.

Contact

We encourage you to visit our website <https://cincy-miniatures.org/index.php/mscshow/> to view current information about our Show & Sale. Our website has Show flyers in PDF format that can be downloaded and printed to help promote the Show. If you have questions, or if we can be of further assistance, please email Anne/Robyn (us) at cincyminiesshow@gmail.com. If you know of another artisan or Dealer who would like to apply, feel free to pass this information along to them, have them email us, or direct them to the Dealer Contract that can be downloaded from our website. We're excited about our upcoming Show and are all looking forward to seeing you there!

~ Anne Campbell and Robyn Campbell
Dealer Co-Chairs, for the MSC Show Committee



A Note About Service Animals

In accordance with the Americans with Disabilities Act (ADA) (see below), we allow vendors to bring qualified service animals to our Show; pets and "emotional support animals" are not allowed at the Show. You must notify us at least one month prior to the Show so that we can adjust our floor plan for MSC members who are highly allergic to furred animals. We will do our best to accommodate you, and ask you do the same for us. Service animals must be leashed or contained while at the Show, and must be kept away from food that is publicly available to dealers in the serving room.

And if you are reading this and find it difficult to be around furred animals yourself due to allergies or other sensitivities, please tell us by checking the box on your Application. That will also enable us to better plan the room layout. Thank you for understanding!

In delving into the laws, here is what we found:

Under the Federal Americans with Disabilities Act (ADA), a service animal is simply a dog that is individually trained to perform tasks or do work for the benefit of a person with a disability, and the work the animal does must be directly related to the person's disability. Ohio has two different sets of laws on service animals and public accommodations. To simplify it, they define:

(1) "assistance dogs" as those that have been trained by a nonprofit special agency to accompany people with disabilities;

and

(2) "animal assistants" as any animal that directly assists a person with a disability. Because the definition of disability in the Administrative Code includes both physical and mental impairments, this provision appears to include psychiatric service animals and animals trained to perform other services for those with disabilities.

None of these laws cover pets or "emotional support animals," that is, animals that provide a sense of safety, companion-ship, and comfort to those with psychiatric or emotional conditions. Although these animals often have therapeutic benefits, they are not individually trained to perform specific tasks for their handlers. **Thus under the ADA and Ohio law, owners of public accommodations are NOT required to allow emotional support animals, only service animals or animal assistants that aid those with disabilities.**

Adapted from <<https://www.nolo.com/legal-encyclopedia/ohio-laws-on-service-dogs-and-emotional-support-animals.html>>.



DEALER CONTRACT

WHO & WHAT: The Miniature Society of Cincinnati – 45th Annual Dollhouse Miniatures Show & Sale
WHERE: Heritage Presbyterian Church, 6546 S. Mason-Montgomery Road, Mason, OH 45040
WHEN: Two Days – Friday June 7, 2024 from 4 to 7 PM and Saturday June 8, 2024 from 10 AM to 4 PM
Set Up – Friday 1 to 4 PM / Tear Down – Saturday 4 to 6 PM

Contract Conditions

Please read carefully to avoid any misunderstanding of the requirements.

APPLICATION: Although the Miniature Society of Cincinnati (MSC) hopes to be able to accept all Dealers who apply to participate, we do reserve the right to decline any Application if such action is deemed to serve the best interests of the MSC Show & Sale.

- **FEES:** Table fees are as noted on the Application and must be mailed with the completed Application form. If a check is returned due to non-sufficient funds (NSF), a \$35 service charge will be assessed; in addition, MSC reserves the right to void that Dealer's contract.
- **TAX COLLECTION:** It is each Dealer's responsibility to know and abide by applicable State of Ohio tax laws and regulations. MSC is not permitted to collect State of Ohio and Warren County sales tax; we will, however, provide you a Warren County sales tax chart. If you are from another state, you may obtain a Transient Vendor's License from the State of Ohio for a \$25 non-recurring fee (you will find a link on our website).
- **SERVICE ANIMALS:** In accordance with the ADA, we allow service animals at the Show. Pets or "emotional support animals" are not allowed at the Show. Please indicate if you plan to bring a service animal on the Application form and notify MSC at least one month in advance. Also bring registration and veterinary papers with you.

MSC PROVIDES: Tables, chairs, electric (if requested and if we can accommodate), badges, Dealer booth signs, Show programs, floor plans, tax tables, publicity, security, and a Public Address system.

- **TABLES:** Dealer tables are 96" x 30" (8' x 2-1/2'). You may rent a maximum of three tables. Dealers may share tables. You may use only the tabletop space for sales. There is very limited storage space beneath each table. All of your sales inventory must be stored on, beneath, or immediately behind your table(s) and within your assigned floor area behind your table. Clear and safe walkways must be maintained around the tables; nothing may be set up in front of or next to tables, as fire regulations prohibit this. Under no circumstances may anything be placed in front of EXITS. To aid in planning table placement within the room, please list your specialties and preferences on the Application. Understand that we will consider special requests but cannot guarantee all requests will be met.
- **ELECTRIC:** Not every Dealer will have access to electric; you must specifically request it on the Application form. We will attempt to provide it for those Dealers who request it. Each outlet can handle up to 600 watts (110 volts).
- **PUBLICITY:** Publicity may include text, images, or video published on Internet, local radio, TV, newspaper, and miniatures magazines, as well as flyers at other miniature shows, museums, and local establishments. Postcards and email will be sent to prior years' attendees.
- **SECURITY:** Security during Show hours is provided by local police officers who are paid by MSC. The building is locked after hours. Any accusation of theft will be investigated and prosecuted as allowed by Ohio statutes.

WORKING THE SHOW: Please bring your own carts or dollies; we will not have any available.

- **SET UP:** You must be prepared to bring in your merchandise on your own, set up during the posted times, and be ready for Show opening.
- **SHOW TIMES:** You are asked to man your table(s) at all times and to remain open for business through the entire Show. Do not remove or pack any merchandise until the posted Show end time. Please see a Show Chair if you require relief or special circumstances arise.
- **TEAR DOWN:** You must remove your merchandise on your own after the Show and clear your area of trash.
- **DOOR PRIZES:** Door prize tickets are made available to all attendees, Dealers, and staff. Each Dealer is asked to donate a door prize, but it is not mandatory. Our club will supplement door prizes with gift certificates, which may be redeemed toward purchases at any Dealer table. These gift certificates are to be accepted by you the same as cash, which you can then exchange for cash at the MSC Registration Table.
- **MERCHANDISE:** Only dollhouse miniatures (1/12th scale and under), accessories and supplies may be sold at the MSC Show & Sale. All items on your table must be clearly priced. No more than 10% of your sales space may contain clearance or discounted items. You may NOT post signs announcing table-wide sales or wholesale discounts that would effectively undermine fellow Dealers. While estate items are allowed, "garage sale" type items are not. MSC reserves the right to request that any merchandise and/or exhibit be removed that it deems inappropriate to the standards of the Miniature Society of Cincinnati.
- **FOOD & BEVERAGE:** Box lunches may be pre-ordered for Saturday. You are welcome to bring your own food and non-alcoholic beverages.

A FEW RULES:

- **NO SMOKING OR VAPING:** No smoking or vaping is permitted in the facility. Any violators will be handled in an appropriate manner to the extent that you may be asked to remove your merchandise and leave the premises.
- **MISCONDUCT:** Dealers are ultimately responsible for their own conduct and that of their associates, employees, representatives, family and/or children while attending the MSC Show & Sale. Activities must not cause a scene or in any way detract from the MSC Show & Sale, or negatively affect personnel including attendees, other Dealers, MSC staff or Church staff. Use and abuse of alcohol or other drugs will not be tolerated. Infractions will be handled on a case-by-case basis in an appropriate manner, to the extent that the offending Dealer may be asked to remove their merchandise and leave the premises.



APPLICATION

Your signature below and your payment are evidence that you have read and agree to the above Contract Conditions.
Asterisk (*) indicates required entries. Please print legibly.

* Business Name for table sign _____
* Primary Contact Name _____
* Associate Name(s) for badges _____
* Street Address _____
* City _____ * State _____ * Zip _____
* Mobile Phone _____ * Email _____
* My miniature specialties are (please write a short description that will be printed in the Show Program) _____

Special requests for table assignment or placement _____

☐ I will be bringing a service animal. ☐ I prefer that my table(s) NOT be placed near another vendor with a service animal.

Please select one: ☐ I request an ELECTRICAL OUTLET at my table(s). OR ☐ I will NOT need an ELECTRICAL OUTLET at my table(s).

SALES TABLE(s) Circle one

I wish to reserve **1 2 or 3** table(s) @ \$100 each (rate expires 2/29/24)

Total for table(s) \$ _____

Circle one

I wish to reserve **1 2 or 3** table(s) @ \$115 each (rate 3/1/2024 – 5/1/2024)

Total for table(s) \$ _____

I will purchase _____ (qty) box lunch(es) @ \$15 each for Saturday (see Lunch Order form)

Total for box lunch(es) \$ _____

Please make check or money order payable to: **THE MINIATURE SOCIETY OF CINCINNATI**

TOTAL \$ _____

Mail payment with this signed Application and Lunch Order to: **MSC Show & Sale, P.O. Box 43503, Cincinnati, OH 45243**

Application & payment in FULL are due by May 1, 2024. You will receive a confirmation of your reservation via email.

Also watch for a Dealer Packet containing last minute Show information, which will be emailed the week of May 22, 2024.

- ☐ I understand that table rent for the Miniature Society of Cincinnati (MSC) Show & Sale includes only tabletop space, two chairs, badges, dealer booth signs, and electric (if requested and if we can accommodate).
- ☐ I agree to have personnel, hired and paid by me, at my table(s) during the entire time that the Show & Sale is open. I also agree to have sufficient stock to anticipate sales for the total hours of the Show, all merchandise will be clearly priced, and not more than 10% will be discount priced.
- ☐ I assume and accept full responsibility for any and all injury or loss to me or my property, employees, or agents at any time for any cause while on the premises of Heritage Presbyterian Church (HPC). I expressly release MSC and HPC, in which the MSC Show & Sale is held, from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to my participation in the MSC Show & Sale. I shall provide and pay for my own insurance if I so choose.
- ☐ I understand MSC will issue a 90% refund if cancellation request is received in writing by May 1, 2024. No refunds will be issued after May 1, 2024.
- ☐ If premises are destroyed by disaster, fire, or any cause whatsoever making it impossible to have the MSC Show & Sale, or if MSC deems to cancel the Show & Sale for any cause whatsoever, I will not hold MSC or HPC responsible, I waive any claim for damages, and this contract is terminated. I will accept my payment returned within two months after notification of the cancellation of the Show.

* Printed Name _____ * Date _____

* Signature _____ Referred by _____



LUNCH ORDER

ONLY for Saturday, June 8, 2024. Asterisk (*) indicates required entries. Please print legibly.

We are pre-ordering freshly made box lunches from Luigi's Olde World Market in Mason. They will be delivered by noon on Saturday. The cost is \$15 each and you may order as many as you'd like (use additional forms if more than two are needed). Be sure to write your name at the bottom of this sheet. Copy the total amount to your Application, and send all forms with your payment. Each box lunch includes a sandwich, a side salad, a pickle spear, a bag of chips, a cookie, and a canned drink.

BOX LUNCH #1 FOR NAME _____ \$15

Sandwich – select one:

- ___ Classic BLT – bacon, lettuce, tomato, mayo, on WHITE bread
- ___ Classic BLT – bacon, lettuce, tomato, mayo, on WHEAT bread
- ___ Turkey Club – turkey, bacon, Swiss cheese, lettuce, mayo, on wheat bread
- ___ Reuben – corned beef, Swiss cheese, sauerkraut, 1000 Island Dressing, on toasted rye bread
- ___ Italian Stallion Sub – capicola ham, soppressata, salami, pepperoni, ham, Provolone cheese, lettuce, tomato, onion, banana pepper, sub dressing, on a sub bun

Side – select one:

- ___ BLT pasta salad
- ___ Cole slaw
- ___ Amish potato salad
- ___ Pine Club pasta salad – bowtie pasta, broccoli, chunks of cheese, tomato, cauliflower, bacon, and iconic dressing

Drink – select one:

- | | | | |
|------------|-----------------|-----------------------------------|-----------------|
| ___ Coke | ___ Diet Coke | ___ Pepsi | ___ Pepsi Zero |
| ___ Sprite | ___ Diet Sprite | ___ Starry (formerly Sierra Mist) | ___ Starry Zero |

BOX LUNCH #2 FOR NAME _____ \$15

Sandwich – select one:

- ___ Classic BLT – bacon, lettuce, tomato, mayo, on WHITE bread
- ___ Classic BLT – bacon, lettuce, tomato, mayo, on WHEAT bread
- ___ Turkey Club – turkey, bacon, Swiss cheese, lettuce, mayo, on wheat bread
- ___ Reuben – corned beef, Swiss cheese, sauerkraut, 1000 Island Dressing, on toasted rye bread
- ___ Italian Stallion Sub – capicola ham, soppressata, salami, pepperoni, ham, Provolone cheese, lettuce, tomato, onion, banana pepper, sub dressing, on a sub bun

Side – select one:

- ___ BLT pasta salad
- ___ Cole slaw
- ___ Amish potato salad
- ___ Pine Club pasta salad – bowtie pasta, broccoli, chunks of cheese, tomato, cauliflower, bacon, and iconic dressing

Drink – select one:

- | | | | |
|------------|-----------------|-----------------------------------|-----------------|
| ___ Coke | ___ Diet Coke | ___ Pepsi | ___ Pepsi Zero |
| ___ Sprite | ___ Diet Sprite | ___ Starry (formerly Sierra Mist) | ___ Starry Zero |

TOTAL BOX LUNCH ORDER (please add to Application form): \$ _____

OR ☐ I choose to NOT order a box lunch (please submit form anyway).

* Business Name _____

* Primary Contact Name _____

* Mobile Phone _____ * Email _____



VENDOR SPOTLIGHT

*To be featured on MSC social media channels.
Asterisk (*) indicates required entries. Please print legibly.*

If you would like to be featured on our social media leading up to our 2024 Show & Sale, please complete the below vendor bio and email a picture of you and your merchandise to CincyMinisShow@gmail.com. If you have an existing write-up, you can attach that, too.

* Business Name _____

* Primary Contact Name _____ * Email _____

How long have you been selling miniatures? _____

What type/size/scale of miniatures do you sell? _____

Do you have a miniatures speciality (i.e., flowers, sweets, decor, etc.)? _____

What are you most excited to bring to our 2024 Show & Sale? _____

Do you have a website, eBay, etsy or other online shop? _____

Are you a member of a NAME club? _____

Is there anything else you'd like us to include in your vendor spotlight? _____
