

**\* Brand New Venue \* Two Days — Friday & Saturday \* New Convenient Show Hours \***

*The Miniature Society of Cincinnati is proud to present our*  
44th Annual Dollhouse Miniatures Show & Sale

**Friday June 2nd & Saturday June 3rd, 2023**



1 March 2023

Dear Miniatures Dealer,

You are cordially invited to participate in our highly anticipated 44th Annual Dollhouse Miniatures Show & Sale sponsored by the Miniature Society of Cincinnati. We're sure you're going to love our new venue, the Heritage Presbyterian Church, which is conveniently located north of Cincinnati in Mason, Ohio (only four miles east of our previous Show location). The building is handicapped accessible and ground level with ample free parking.

### **COVID-19 Preemptive Measures**

As the world is still in the throes of, and slowly recuperating from, the COVID-19 pandemic, we have been actively monitoring developments and guidelines for events such as ours. No doubt you have many questions about safety and how all of this is going to work. While still subject to change by June, here is what we know as of this writing:

Heritage Presbyterian Church adheres to all CDC health protocols. Six-foot social distancing and face masks are not required. Of course, you are welcome to wear your mask to continue to protect yourself. We'll let you know if there are any changes when we email your Dealer Packets prior to the Show.

What this means for us is to be prepared. Bring your face masks; we don't know yet if wearing them will be optional, and with a mix of vaccinated / unvaccinated adults and children, you might want to keep wearing masks anyway. We encourage you to have received your COVID-19 vaccination(s) two to three weeks prior to coming to the Show. If you are running a fever or feeling ill, please take a COVID test before exposing the rest of us. We ask that you bring your own hand sanitizer and any other sanitizing wipes or products you desire to keep at your table (we are not able to provide that for you).





## About the MSC Show & Sale

Our Miniature Society of Cincinnati Shows are well known for friendly hospitality. We strive to provide a profitable event for our Dealers, exceptional exhibits that will inspire creativity (and hopefully, shopping!) in all who attend, and numerous door prizes for that element of surprise. With an established record and centrally located in the Mid-West, our Dealers and attendees hail from numerous surrounding states.

Held in a large gymnasium, you can bring your merchandise directly from an access drive and sidewalk into the salesroom floor. We encourage you to bring your own cart (we will not have carts available). Note that during actual Show hours, we ask that you park your vehicle further away from the building to allow guest parking close to the entrance.

The room is bright and well-lit. Electricity (if requested), chairs, and a highly-visible pole sign are provided at no cost. You may reserve up to three tables, which are 8 feet long by 30 inches deep, with 1.5- to 2-inch thick molded plastic tops. You are asked to provide your own fire-retardant, floor-length table covers. The salesroom floor is a wooden basketball court, so you may want to bring an anti-fatigue mat or small carpet. Security is provided during Show hours by local police officers. The building is locked after hours. More specifics will be emailed in your Dealer Packet prior to check-in.

We will be offering an optional box lunch on Saturday only (see Lunch Order form and include payment with your table fee). Or, you may bring your lunch or request delivery from local food emporia through Grubhub, DoorDash, or the like.

## Hours

Because we are changing to a Friday / Saturday format, our hours have changed from previous years. Setup is early Friday afternoon. You must be ready to open for business at 4 PM Friday afternoon. And you must be packed up and out no later than 6 PM Saturday evening.

### Friday

Dealers Setup & Exhibit Setup .....	1:00 PM to 4:00 PM
<b>SHOW OPEN TO PUBLIC .....</b>	<b>4:00 PM to 7:00 PM</b>

### Saturday

Dealers Early Entry .....	9:00 AM to 10:00 AM
<b>SHOW OPEN TO PUBLIC .....</b>	<b>10:00 AM to 4:00 PM</b>
Dealers Pack Up .....	4:00 PM to 6:00 PM

**~ Important: We MUST be out no later than 6:00 PM ~**

## Application Process

You'll notice on the Application that our table fees are \$100 per table and you may reserve up to three tables.

Fill out and sign the **Application** on page 5. **Please include your email address** so that we can send you a confirmation that we received it (most important these days with the state of the postal system), and also include your **mobile phone number** in case we need to contact you while you are en route. This year we need to know if you require electrical service at your table because we will not be able to supply it to everyone. Your table placement will be determined by it, so if electric is important to you, check the box for it. Also check the box if you are ordering box lunches for Saturday and fill out the Lunch Order form. Write a check or money order for the total amount made payable to: THE MINIATURE SOCIETY OF CINCINNATI.

Send both the Application and Lunch Order forms to: **MSC Show & Sale, P.O. Box 43503, Cincinnati, OH 45243.**

It's important to send your Application as soon as possible, and definitely have it **postmarked no later than May 1, 2023**. If we sell out (as we have done for the past four Shows), your name will be added to our waiting list in the order your Application is received, to be contacted in case of cancellations. Because we are less than 4 months until the Show, there will be no refunds unless the MSC Show Committee decides to cancel.





## Contact

We encourage you to visit our website <https://cincy-miniatures.org/index.php/mscshow/> to view current information about our Show & Sale. Posted there are Show flyers in PDF format that can be downloaded and printed to help promote the Show. If you have questions, or if we can be of further assistance, please email Ingrid (me) at [cincyminis@gmail.com](mailto:cincyminis@gmail.com). If you know of another artisan or Dealer who would like to apply, feel free to pass this information along to them, have them email me, or direct them to the Dealer Contract that can be downloaded from our website. We're excited about our upcoming Show, especially after so long a lapse. We're all looking forward to seeing you there!

~ Ingrid M. Farnam-Koblish  
*Dealer Chair, for the MSC Show Committee*

## A Note About Service Animals

In 2018 we encountered a situation that brought up questions and intervention: For the first time in over 40 years, one of our long-time Dealers brought her emotional support dog with her to our Show. While the dog had legitimate papers and our venue approved it in advance, MSC had NOT been notified. As it happens we have several MSC members who are HIGHLY ALLERGIC to dogs, to even supposed "hypoallergenic" ones, and wouldn't you know, the floor plan was arranged so that the Dealer and MSC staff members were within sneezing distance of each other. Had we known, we could have at least adjusted the floor plan and our members could have brought their allergy medications with them!

So lesson learned... PLEASE be considerate enough to **notify us well in advance if you plan to bring a service animal** with you (no pets, though, and the church does not allow them either). We will do our best to accommodate you. We ask that you also accommodate us. One month advance notice would help us so that we can adjust the floor plan, if need be. Plus, while your animal is with you at the Show, it must be kept away from food that is publicly available to dealers in the serving room, and it must be leashed or contained so that it does not roam and become a tripping hazard for the public.

**And if you are reading this and find it difficult to be around furred animals yourself due to allergies or other sensitivities, please tell us by checking the box on your Application.** That will also enable us to better plan the room layout. Thank you for understanding!

In delving further into the laws, here is what we found:

Under the Federal Americans with Disabilities Act (ADA), a service animal is simply a dog that is individually trained to perform tasks or do work for the benefit of a person with a disability, and the work the animal does must be directly related to the person's disability. Ohio has two different sets of laws on service animals and public accommodations. To simplify it, they define:

- (1) "assistance dogs" as those that have been trained by a nonprofit special agency to accompany people with disabilities; and
- (2) "animal assistants" as any animal that directly assists a person with a disability. Because the definition of disability in the Administrative Code includes both physical and mental impairments, this provision appears to include psychiatric service animals and animals trained to perform other services for those with disabilities.

None of these laws cover pets or "emotional support animals," that is, animals that provide a sense of safety, companion-ship, and comfort to those with psychiatric or emotional conditions. Although these animals often have therapeutic benefits, they are not individually trained to perform specific tasks for their handlers. **Thus under the ADA and Ohio law, owners of public accommodations are NOT required to allow emotional support animals, only service animals or animal assistants that aid those with disabilities.**

Adapted from <<https://www.nolo.com/legal-encyclopedia/ohio-laws-on-service-dogs-and-emotional-support-animals.html>>.





## DEALER CONTRACT

**WHO & WHAT:** The Miniature Society of Cincinnati – 44th Annual Dollhouse Miniatures Show & Sale  
**WHERE:** Heritage Presbyterian Church, 6546 S. Mason-Montgomery Road, Mason, OH 45040  
**WHEN:** Two Days – Friday June 2, 2023 from 4 to 7 PM and Saturday June 3, 2023 from 10 AM to 4 PM  
Set Up – Friday 1 to 4 PM / Tear Down – Saturday 4 to 6 PM

### Contract Conditions

*Please read carefully to avoid any misunderstanding of the requirements.*

**APPLICATION:** Although the Miniature Society of Cincinnati (MSC) hopes to be able to accept all Dealers who apply to participate, we do reserve the right to decline any Application if such action is deemed to serve the best interests of the MSC Show & Sale.

- **FEES:** Table fees are as noted on the Application and must be mailed with the completed Application form. If a check is returned due to nonsufficient funds (NSF), a \$35 service charge will be assessed; in addition, MSC reserves the right to void that Dealer's contract.
- **TAX COLLECTION:** It is each Dealer's responsibility to know and abide by applicable State of Ohio tax laws and regulations. MSC is not permitted to collect State of Ohio and Warren County sales tax; we will, however, provide you a Warren County sales tax chart. If you are from another state, you may obtain a Transient Vendor's License from the State of Ohio for a \$25 nonrecurring fee (you will find a link on our website).
- **SERVICE ANIMALS:** If you intend to bring an "assistance dog," "animal assistant," or "emotional support animal," please indicate this on the Application form and notify MSC at least one month in advance. Also bring registration and veterinary papers with you.

**MSC PROVIDES:** Tables, chairs, electric, badges, Dealer booth signs, Show programs, floor plans, tax tables, publicity, security, and a Public Address system.

- **TABLES:** Dealer tables are 96" x 30" (8' x 2-1/2'). You may rent a maximum of three tables. Dealers may share tables. You may use only the tabletop space for sales. There is very limited storage space beneath each table. All of your sales inventory must be stored on, beneath, or immediately behind your table(s) and within your assigned floor area behind your table. Clear and safe walkways must be maintained around the tables; nothing may be set up in front of or next to tables, as fire regulations prohibit this. Under no circumstances may anything be placed in front of EXITS. To aid in planning table placement within the room, please list your specialties and preferences on the Application. Understand that we will consider special requests but cannot guarantee all requests will be met.
- **ELECTRIC:** Not every Dealer will have access to electric; you must specifically request it on the Application form. We will attempt to provide it for those Dealers who request it. Each outlet can handle up to 600 watts (110 volts).
- **PUBLICITY:** Publicity may include text, images, or video published on Internet, local radio, TV, newspaper, and miniatures magazines, as well as flyers at other miniature shows, museums, and local establishments. Postcards and email will be sent to prior years' attendees.
- **SECURITY:** Security during Show hours is provided by local police officers who are paid by MSC. The building is locked after hours. Any accusation of theft will be investigated and prosecuted as allowed by Ohio statutes.

**WORKING THE SHOW:** Please bring your own carts or dollies; we will not have any available.

- **SET UP:** You must be prepared to bring in your merchandise on your own, set up during the posted times, and be ready for Show opening.
- **SHOW TIMES:** You are asked to man your table(s) at all times and to remain open for business through the entire Show. Do not remove or pack any merchandise until the posted Show end time. Please see a Show Chair if you require relief or special circumstances arise.
- **TEAR DOWN:** You must remove your merchandise on your own after the Show and clear your area of trash.
- **DOOR PRIZES:** Door prize tickets are made available to all attendees, Dealers, and staff. Each Dealer is asked to donate a door prize, but it is not mandatory. Our club will supplement door prizes with gift certificates, which may be redeemed toward purchases at any Dealer table. These gift certificates are to be accepted by you the same as cash, which you can then exchange for cash at the MSC Registration Table.
- **MERCHANDISE:** Only dollhouse miniatures (1/12th scale and under), accessories and supplies may be sold at the MSC Show & Sale. All items on your table must be clearly priced. No more than 10% of your sales space may contain clearance or discounted items. You may NOT post signs announcing table-wide sales or wholesale discounts that would effectively undermine fellow Dealers. While estate items are allowed, "garage sale" type items are not. MSC reserves the right to request that any merchandise and/or exhibit be removed that it deems inappropriate to the standards of the Miniature Society of Cincinnati.
- **FOOD & BEVERAGE:** Box lunches may be pre-ordered for Saturday. You are welcome to bring your own food and non-alcoholic beverages.

### A FEW RULES:

- **NO SMOKING:** No smoking is permitted in the facility. Any violators will be handled in an appropriate manner to the extent that you may be asked to remove your merchandise and leave the premises.
- **MISCONDUCT:** Dealers are ultimately responsible for their own conduct and that of their associates, employees, representatives, family and/or children while attending the MSC Show & Sale. Activities must not cause a scene or in any way detract from the MSC Show & Sale, or negatively affect personnel including attendees, other Dealers, MSC staff or Church staff. Use and abuse of alcohol or other drugs will not be tolerated. Infractions will be handled on a case-by-case basis in an appropriate manner, to the extent that the offending Dealer may be asked to remove their merchandise and leave the premises.





# APPLICATION

Your signature below and your payment are evidence that you have read and agree to the above Contract Conditions.

Asterisk (\*) indicates required entries. Please print legibly.

\* Business Name for table sign \_\_\_\_\_

\* Primary Contact Name \_\_\_\_\_

\* Associate Name(s) for badges \_\_\_\_\_

\* Street Address \_\_\_\_\_

\* City \_\_\_\_\_ \* State \_\_\_\_\_ \* Zip \_\_\_\_\_

\* Mobile Phone \_\_\_\_\_ \* Email \_\_\_\_\_

\* My miniature specialties are (will be included in Show Program): \_\_\_\_\_

Special requests for table assignment or placement \_\_\_\_\_

Please select one: ☐ I request an ELECTRICAL OUTLET at my table(s). OR ☐ I will NOT need an ELECTRICAL OUTLET at my table(s).

I will be bringing: ☐ Assistance dog ☐ Animal assistant ☐ Emotional support animal ☐ Other \_\_\_\_\_

☐ I prefer that my table(s) NOT be placed near another vendor with a service animal.

## SALES TABLE(s)

Circle One

I wish to reserve **1 2 or 3** table(s) @ \$100 each (maximum of three).

Total for table(s) \$ \_\_\_\_\_.

I will purchase \_\_\_\_ (qty) box lunches @ \$11 each for Saturday (see Lunch Order form).

Total for box lunch(es) \$ \_\_\_\_\_.

Please make check or money order payable to: **THE MINIATURE SOCIETY OF CINCINNATI.**

TOTAL \$ \_\_\_\_\_.

Mail payment with this signed Application and Lunch Order to: **MSC Show & Sale, P.O. Box 43503, Cincinnati, OH 45243.**

**Application & payment in FULL are due by May 1, 2023.** You will receive a confirmation of your reservation via email.

Also watch for a Dealer Packet containing last minute Show information, which will be emailed the week of May 22, 2023.

- ☐ I understand that table rent for the Miniature Society of Cincinnati (MSC) Show & Sale includes only tabletop space, two chairs, badges, dealer booth signs, and electric (if requested and if we can accommodate).
- ☐ I agree to have personnel, hired and paid by me, at my table(s) during the entire time that the Show & Sale is open. I also agree to have sufficient stock to anticipate sales for the total hours of the Show, all merchandise will be clearly priced, and not more than 10% will be discount priced.
- ☐ I assume and accept full responsibility for any and all injury or loss to me or my property, employees, or agents at any time for any cause while on the premises of Heritage Presbyterian Church (HPC). I expressly release MSC and HPC, in which the MSC Show & Sale is held, from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to my participation in the MSC Show & Sale. I shall provide and pay for my own insurance if I so choose.
- ☐ If I cancel my reservation for the MSC Show & Sale for whatever reason, I understand that I forfeit my entire payment.
- ☐ If premises are destroyed by disaster, fire, or any cause whatsoever making it impossible to have the MSC Show & Sale, or if MSC deems to cancel the Show & Sale for any cause whatsoever, I will not hold MSC or HPC responsible, I waive any claim for damages, and this contract is terminated. I will accept my payment returned within two months after notification of the cancellation of the MSC Show & Sale.

\*Printed Name \_\_\_\_\_ \*Date \_\_\_\_\_

\*Signature \_\_\_\_\_ Referred by \_\_\_\_\_





## LUNCH ORDER

ONLY for Saturday, June 3, 2023. Please print legibly.

We are pre-ordering freshly made box lunches from Luigi's Olde World Market in Mason. They will be delivered by noon on Saturday. The box lunches include a sandwich, side salad, chips, cookie and soft drink. You may order as many as you'd like; the cost is \$11 each. Choose from the three sandwich options below, and indicate which soft drink(s) you would like (one per sandwich please).

Be sure to write your name at the bottom of this sheet. Copy the total amount to your Application, and send both forms with your payment.

Quantity	Choose sandwich(es) below, then...  Enter quantity of drinks to go with sandwiches ➡	Coke		Sprite		Price @ \$11 each
		Regular	Diet	Regular	Diet	
	Roast beef sandwich with rotini pasta salad					
	Ham sandwich with potato salad					
	Chicken salad sandwich with BLT macaroni salad					
	<b>TOTAL BOX LUNCH ORDER</b> (please add to Application form)					\$

OR ☐ I choose to NOT order a box lunch.

\* Business Name \_\_\_\_\_

\* Primary Contact Name \_\_\_\_\_

\* Mobile Phone \_\_\_\_\_ \* Email \_\_\_\_\_