

The 41st Annual Dollhouse Miniatures Show & Sale
hosted by the Miniature Society of Cincinnati
April 7 & 8, 2018
celebrating...



19 December 2017

You are cordially invited to participate in the 41st Annual Dollhouse Miniatures Show & Sale sponsored by the Miniature Society of Cincinnati. Our show will be held on Saturday and Sunday, April 7 & 8, 2018, in the Expo Center Showroom at EnterTRAINment Junction, West Chester, OH, which is conveniently located just off I-75, north of Cincinnati in West Chester Township. There is ample free parking. The building is mostly ground level and handicapped accessible.

With an established record and centrally located in the Mid-West, our attendees hail from numerous surrounding states. Since our show dates are two weeks prior to the large miniature shows in Chicago, consider stocking up your inventory to be with us first (we're less than 5 hours from Chicago).

About the MSC Show & Sale

Our Miniature Society of Cincinnati shows are well-known for friendly hospitality. We strive to provide quality exhibits, numerous door prizes, and a fun and profitable event. Held in the large "Expo Center," accessed from the Town Square inside the EnterTRAINment Junction (EJ) building, you can bring your merchandise directly from the parking lot to the showroom floor via a separate, non-public access door. We encourage you to bring your own cart to navigate the long hallway (EJ provides a few carts that may be borrowed, but they do not have enough for everyone). The room is well-lit. Electricity, chairs, and a highly-visible pole sign are provided at no cost. You may reserve up to three tables, which are 8 feet long by 30 inches deep, with 1.5- to 2-inch thick molded plastic tops. You are asked to provide your own fire-retardant, floor-length table covers. The showroom floor is concrete; you may bring a floor pad or covering for your comfort.

Coffee, tea, and water are provided gratis during show hours. EJ is offering our dealers the option to pre-order lunch, which they will deliver directly to your table. Security is provided during show hours by local police officers. The building is locked after hours. More specifics will be provided prior to check-in.



Hours

If you have participated with us before, our show hours are the same as last year. We are again offering an optional Friday afternoon setup as well as early Saturday morning setup.

Friday:

MSC Show Dealer & Exhibit Setup 2:00 P.M. to 5:30 P.M.

Saturday:

MSC Show Dealer & Exhibit Setup 8:00 A.M. to 11:00 A.M.

EnterTRAINment Junction Opens to Public 10:00 A.M.

MSC Show Open to Public 11:00 A.M. to 5:00 P.M.

FREE MSC Show Dinner & After Hours Event (*see below*) 5:00 P.M. to 7:00 P.M.

EnterTRAINment Junction Closes to Public 6:00 P.M.

Sunday:

MSC Show Opens to Dealers 11:00 A.M. to 12:00 NOON

EnterTRAINment Junction Opens to Public 12:00 NOON

MSC Show Open to Public 12:00 NOON to 4:00 P.M.

MSC Show Dealers Pack Up 4:00 P.M. to 6:00 P.M.

EnterTRAINment Junction Closes to Public 6:00 P.M.

Important: We MUST be out no later than 6:00 P.M.

* FREE Saturday Dinner & After-Hours Event *

We understand that you'll be focused on the show, and after a long day, you might enjoy a well-deserved break. We're offering two very special treats for our dealers and hard-working club members:

1. On Saturday at 5:00 P.M. (the close of the show), dinner is on us! We invite you to unwind and dine with your friends and associates. We'll host a casual pizza, salad, and dessert buffet on the Junction Café patio. It's a great time for networking.
2. After dinner, or anytime from 5:00 P.M. until 7:00 P.M., be our guest to tour the Train Journey and Museum at your leisure. If you have not experienced the Train Journey before, don't miss this opportunity—it's well worth your time! And even if you have seen it before, you might enjoy going through again because EJ is always adding to the display.

EnterTRAINment Junction is staying open one hour longer just for us, after the public has gone home, to cater our pizza buffet and to keep the Train Journey/Museum open. You may choose to participate in either one or both. **NEW THIS YEAR:** Each registered dealer is entitled to two (2) **FREE** buffet and admission tickets. If you'd like to invite other family members or guests, you may do so by paying \$10 per person per event. So that we can estimate a head count, we ask that you **please let us know your intentions on the Application and include payment.**

About EnterTRAINment Junction

Opening in 2008, EnterTRAINment Junction (EJ) has become a premiere family attraction in Southwestern Ohio. Billed as the world's largest indoor, interactive G-scale train display, the "Train Journey" is a delightful visual trip from the past to the present. Covering over 25,000 square feet with 90 trains, 2 miles of track, a 16-foot-high mountain, waterfall and flowing river, prepare to be amazed! In addition, the facility houses a café, Town Square style party rooms, a gift shop, a hobby shop, the Expo convention room, the American Railroad Museum, and the A-Maz-N Funhouse attraction, all under one roof. Go to our website at <http://cincy-miniatures.org/shows.html> for links to the EJ website, their brochure, and a map.



Application Process & "Early Bird Special" Rate

Because sales space is limited and we like to plan ahead, we ask that your Application and money be submitted by **January 31, 2018**. To qualify for the "Early Bird Special" rate, send your **ENTIRE** table fee by January 31st and pay only **\$100 per table** (a 13% discount off the regular price of \$115 each). Or, you can send a **deposit of \$25 per table** (maximum of three tables) with your Application by January 31st, with the full balance due by March 15, 2018. (That is also the date after which no cancellation refunds will be processed.) We hope this encourages everyone to reserve as soon as possible! If we sell out (as we did last year), your name will be added to our waiting list in the order your Application is received, to be contacted in case of cancellations.

Example of an "Early Bird Special" Rate Compared to a Regular Table Rate:

We are reserving three sales tables...

(1) Choose the Early Bird Special and send the entire amount by January 31st... a total of \$300, saving \$45.

OR (2) Send a deposit of \$75 by January 31st and the remaining \$270 by March 15th... a total of \$345.

Please sign and return the enclosed Application (page 5). **Be sure to include your email address** so that we can send you a confirmation, and also your **mobile phone number** in case we need to contact you. Write a check or money order made payable to: THE MINIATURE SOCIETY OF CINCINNATI. Send to: The Miniature Society of Cincinnati, P.O. Box 43503, Cincinnati, OH 45243, postmarked by January 31, 2018.

Deadlines

Application with Payment in Full or \$25 per Table Deposit Postmarked by.....	January 31, 2018
If Balance Due, Second Payment Postmarked by	March 15, 2018
Cancellation Prior to March 15, 2018	Refund remittance less \$10 processing fee
.....	
Cancellation After March 15, 2018	No refund

Contact

If you have additional questions, or if we can be of further assistance, please contact:

The Miniature Society of Cincinnati	<i>or email Ingrid at:</i>	cincyminis@gmail.com
P.O. Box 43503		
Cincinnati, OH 45243		

We encourage you to visit our web site at <http://cincy-miniatures.org/shows.html> to view current information about our Show & Sale. When they become available, show flyers in PDF format will be posted there that can be downloaded and printed if you'd like to help spread the word. If you know of another artisan or dealer who may want to apply, feel free to copy and pass this information along to them.

We're excited about our upcoming show and look forward to seeing you there!

~ Ingrid M. Farnam-Koblish
Dealer Chair, for the MSC Show Committee



DEALER CONTRACT

WHO: *The Miniature Society of Cincinnati*

WHAT: *41st Annual Dollhouse Miniature Show & Sale*

WHERE: *EnterTRAINment Junction, 7379 Squire Court, Cincinnati, OH 45069*

WHEN: *Two-Day Sale – Saturday & Sunday, April 7 & 8, 2018*

Show Times – Saturday 11 A.M. to 5 P.M. / Sunday NOON to 4 P.M.

Set Up – Friday 2 P.M. to 5:30 P.M. and/or Saturday 8 A.M. to 11 A.M. / Tear Down – Sunday 4 to 6 P.M.

Contract Conditions

Please read carefully to avoid any misunderstanding of the requirements of the MSC Show & Sale:

TABLES: Dealer tables are 96" x 30" (8' x 2-1/2'). You may rent a maximum of three tables. You may only use the table-top space. Dealers may not share tables. There is very limited storage space beneath each table. All of your sales inventory must be stored on, beneath, or immediately behind your table(s) and within your assigned floor area behind your table. Nothing may be set up in front of or next to tables, as fire regulations prohibit this. Under no circumstances may anything be placed in front of EXITS. Note that table placement is determined by the Dealer Chair and MSC Show Committee; final arrangement will not be definite until the show. To help us determine your placement, please list your specialties and any preferences on the attached Application.

FEES: Table fees are as noted in the contract. Table fee includes two chairs and two badges. If you have more than two workers at your booth, admission will be charged for additional personnel.

ELECTRIC: One electrical outlet per dealer will be provided to which 600 watts (110 volts) may be attached.

SET UP: You must be prepared to bring in your merchandise on your own. Bring carts or dollies if needed. You must set up during the posted times and be ready for show opening.

SHOW TIMES: Dealers are asked to remain open for business throughout the show times. Do not remove or pack any merchandise until the posted show end time. Please see a Show Chair if special circumstances arise.

DOOR PRIZES: Each dealer is asked to donate a door prize but it is not required.

MERCHANDISE: Only dollhouse miniatures, accessories and supplies may be sold at the Show & Sale. You may not post table-wide sales or wholesale discounts that would effectively undermine fellow dealers. MSC reserves the right to request that any merchandise and/or exhibit be removed that it deems inappropriate to the standards of the Miniature Society of Cincinnati.

TAX COLLECTION: Taxes are the responsibility of each show dealer. MSC is not permitted to collect State of Ohio and Butler County sales tax. If you are from another state, you may obtain a Transient Vendor's License from the State of Ohio for a \$25 nonrecurring fee.

SECURITY: Security during show hours is provided by local police officers, paid by MSC. The building is locked after hours.

NO SMOKING: No smoking is permitted in the facility. Any violators will be handled in an appropriate manner to the extent that you may be asked to remove your merchandise from your table(s) and leave the premises.

FOOD & BEVERAGE: Free coffee, tea, and water will be provided during show hours. Please use the available concession stand for other food and beverage during show hours. No outside food or beverage is permitted.

TEAR DOWN: You must be prepared to remove your merchandise after the show. Although we have handled this in the past, we are no longer able to move your items for you.

PUBLICITY: Publicity may include text, images, or video published on Internet, local radio, TV, newspaper, and miniatures magazines, as well as flyers at other miniature shows, museums, and local establishments. Postcards and email will be sent to prior years' customers. EnterTRAINment Junction will assist with publicity by emailing their client list and promoting the show on their web site.

MSC PROVIDES: Tables, chairs, electric, badges, dealer booth signs, show programs, floor plans, tax tables, publicity, security, and a public address system.



APPLICATION

Your signature below and your deposit are evidence of your agreement to the above Contract Conditions.

(* Required entries. Please print legibly.)

*Business Name for table sign _____

*Primary Contact Name _____

*Associate Name(s) for badges _____

*Street Address _____

*City _____ *State _____ *Zip _____

*Home Phone _____ *Mobile Phone _____

*Business Phone _____ *Email _____

Business Website _____

*My miniature specialties are (for Show Program): _____

*I'd like to participate in: The **FREE Pizza Buffet** – (circle) 1 2 The **FREE Train Journey Tour** – (circle) 1 2
 # _____ Guests – Pizza Buffet @ \$10 each
 # _____ Guests – Train Journey @ \$10 each Subtotal for Guest(s) \$ _____.

CHOOSE ONE*:

(1) **EARLY BIRD SPECIAL** – Full payment by January 31, 2018
 I wish to reserve _____ Table(s) @ \$100 each (maximum of three tables). Subtotal for Sales Table(s) \$ _____.

OR

(2) **DEPOSIT / BALANCE** – Deposit by January 31, 2018 / Balance by March 15, 2018
 I wish to reserve _____ Table(s) @ \$115 each (maximum of three tables).
 I am sending \$25 per table deposit. Balance (\$ _____) due by 03/15/18. Subtotal for Table Deposit(s) \$ _____.

Make check or money order payable to: THE MINIATURE SOCIETY OF CINCINNATI. **Total Enclosed \$** _____.

Mail money with this signed Application to: MSC Show & Sale, P.O. Box 43503, Cincinnati, OH 45243.

This Application and payment are due by January 31, 2018. You will receive a confirmation of your reservation via email.

I understand that table rent for the Miniature Society of Cincinnati (MSC) Show & Sale includes only table-top space and electricity.

I agree to have personnel, hired and paid by me, at my table(s) during the entire time that the Show & Sale is open. I also agree to have sufficient stock to anticipate sales for the total hours of the show, and all merchandise will be clearly priced.

I assume and accept full responsibility for any and all injury or loss to me or my property, employees, or agents at any time for any cause while on the premises of EnterTRAINment Junction (EJ). I expressly release MSC and EJ in which the Miniature Show & Sale is held from any liability for such loss or injury and shall provide and pay for my own insurance if I should desire.

If, for whatever reason, I cancel my reservation to attend the MSC Show & Sale prior to March 15, 2018, I understand a processing fee of \$10 will be deducted from my prepaid remittance. If I cancel my reservation for the MSC Show & Sale after March 15, 2018, I understand that I forfeit my entire payment for the table(s).

If premises are destroyed by disaster, fire, or any cause whatsoever making it impossible to have the MSC Show & Sale, I will not hold MSC or EJ responsible, I waive any claim for damages, and this contract is terminated. I will accept my payment returned within one month after notification of the cancellation of the MSC Show & Sale.

*Signature _____ *Date _____

Referred by _____